Overview of Master’s Program

**Student Activities**

- Registration
- Course Work and Examinations
- Research Performed; Thesis Written
  (Section 3)
- Thesis in hands of all examiners at least three weeks before examination
  (Section 7.5)
- Thesis Revisions
  (Section 9)
- Final Version of Thesis submitted to Graduate Studies
- Convocation

**Administrative Activities**

- Registration
- Interim or Approved Supervisor Appointed
  (Section 1)
- Approved Supervisor appointed no later than 12 months after initial registration
  (Section 1)
- Thesis Oral Examination Committee Established
  (Section 6)
- Thesis Oral Examination
  (Section 8)
- Examination Committee’s Recommendation communicated to student and to Dean of Graduate Studies
  (Section 9)
- Faculty of Graduate Studies Council Approval of Convocation Lists
- Convocation
Overview of Master’s Thesis Oral Examination

Sections 4 – 9

Thesis Oral Examination Committee recommended by Graduate Coordinator, approved by Dean of Graduate Studies

Section 7.3

Notice of Oral Examination Posted

Section 7.3.1

Thesis Oral Examination

Section 8

Post-Examination Procedures

Section 9

Examiners Unanimous?

Section 9.5

Recommendation of Examination Committee communicated to student immediately after examination

Section 9.3

Recommendations

Section 9.4

YES

Pass
Thesis Acceptable
Oral Acceptable
Recommendation 1

Section 9.4.1
Recommendation 2
Section 9.4.2

Fail
Thesis Acceptable
Oral Not Acceptable
Recommendation 3

Section 9.4.3

Fail
Thesis Not Acceptable
Recommendation 4

Section 9.4.4
4A – Retake
4B - Withdrawal

Retake of Oral

Dean decides on retake or withdrawal

NO

Chair adjourns meeting, informs Dean of Graduate Studies immediately

Within one working day, each examiner and the chair provides the Dean with a written assessment of the examination

Section 9.5

Dean decides course of action, normally within 7 business days of receiving reports

Section 9.5.1

Student ensures that thesis is in hands of all examiners at least three weeks before oral examination

Section 7.5

Section 4 weeks minimum
3 months maximum

At least two weeks

Section 7.3

Section 7.3.1

Section 7.5